

CHRIST-CENTERED EMPLOYEES

Gateway employees demonstrate their love for God by serving the needs of people in all phases of life—including seniors, working professionals, families, and students. Because our work is grounded in faith in Christ and biblical truth, an authentic and deep commitment to Jesus Christ is paramount to accomplishing our mission.

Employees live out their Jesus-centered relationship both on and off the job, through a biblically moral, ministry-focused lifestyle that reflects Jesus' message, mission and character. Gateway's Doctrinal Statement (see page two) summarizes this lifestyle. If this sounds like your calling, take a look at our job openings at gatewayfellowship.com. We'd love to hear from you!

IMPORTANT — PLEASE READ

To be considered for employment, please complete **ALL** of the information contained in this application. Gateway Fellowship conducts criminal background checks on prospective and current employees.

***POSITION APPLYING FOR:**

PERSONAL INFORMATION

First Name:		Middle Initial:		Last Name:	
Email:				Phone:	
Date Available:		Previous Gateway Employee?			If yes, Date of Separation:
		Yes <input type="checkbox"/> No <input type="checkbox"/>			

PRESENT ADDRESS

Street Address:					
City:		State		Zip:	
Years at Address:	* If less than 3 years, include previous address below				

PREVIOUS ADDRESS

Street Address:					
City:		State		Zip:	
Years at Address:					

EMPLOYMENT HISTORY (start with most recent employer)

Employer:					
Address, City, State, Zip:					
Phone:		Job Title:			
Supervisor Name:			Dates of Employment:		
Work Performed:			Reason for Change:		
May we contact?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Reason for Contact Denial:		

PREVIOUS EMPLOYER			
Employer:			
Address, City, State, Zip:			
Phone:		Job Title:	
Supervisor Name:		Dates of Employment:	
Work Performed:		Reason for Change:	
May we contact?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Reason for Contact Denial:

CHRISTIAN COMMITMENT – Pursuit of a Jesus-Centered Lifestyle	
<p>Gateway Fellowship is an Assemblies of God church, and Gateway Christian Schools is an interdenominational ministry of the church. Its effectiveness is directly related to the depth and sincerity of each employee's faith commitment. Gateway expects each employee to pursue a Jesus-centered lifestyle that is consistent with biblical standards, both on and off the job.</p> <p>Gateway Fellowship/Gateway Christian Schools Doctrinal Statement (Abridged)</p> <ul style="list-style-type: none"> • We believe in the Scriptures of the Old and New Testaments as verbally inspired by God, and inerrant in the original writings, and that they are the supreme and final authority in faith and life. • We believe in one God, Creator of all things, eternally existing in three persons: Father, Son and Holy Spirit. • We believe in the prophetic and virgin birth of Jesus Christ, His vicarious death, bodily resurrection, and ascension. • We believe that man was created in the image of God; that he sinned, and thereby incurred, not only physical death, but also that spiritual death which is separation from God; and that all human beings are born with a sinful nature. • We believe that the Lord Jesus Christ died for our sins according to the Scriptures, as a representative and substitutionary sacrifice; and all that truly repent of their sins and believe in Him are justified on the ground of His shed blood. • We believe in the present ministry of the Holy Spirit to provide inner witness of salvation and an outer witness enabling a life of holiness and love of God and man. • We believe in that blessed hope, the personal, bodily return of Jesus Christ to earth who will receive the Church as His chosen bride and will institute new heavens and a new earth. 	
Do you agree with Gateway's doctrinal statement? Yes <input type="checkbox"/> No <input type="checkbox"/>	If you disagree, please explain:
Would you be willing to work and cooperate with Christians from different denominations? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Church / Membership / Preference (list name):	Years at this church: Phone:
Pastor's Name:	Address, City, State, Zip
Email:	

Personal Faith — Please describe your faith journey.

EDUCATION

High School:		Diploma <input type="checkbox"/>	GED <input type="checkbox"/>
Address, City State, Zip:			
College / Vocational School:		Degree <input type="checkbox"/>	Certificate <input type="checkbox"/>
Address, City State, Zip:		Date Awarded:	
Dates of Attendance:			
College / Vocational School:		Degree <input type="checkbox"/>	Certificate <input type="checkbox"/>
Address, City State, Zip:		Date Awarded:	
Dates of Attendance:			
College / Vocational School:		Degree <input type="checkbox"/>	Certificate <input type="checkbox"/>
Address, City State, Zip:		Date Awarded:	
Dates of Attendance:			

EMPLOYMENT ELIGIBILITY

Upon receiving an offer of employment, can you provide the required employment eligibility information (e.g. proof of U.S. citizenship, permanent residency, unexpired temporary residency or a current valid visa) that would permit you to work in this country? Yes No

Do you have any criminal convictions?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, list offense and date:
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PERSONAL REFERENCE			
Reference Name:		Nature of Relationship:	
Email:		Phone:	
Address, City, State, Zip;			
Reference Name:		Nature of Relationship:	
Email:		Phone:	
Address, City, State, Zip;			
Reference Name:		Nature of Relationship:	
Email:		Phone:	
Address, City, State, Zip;			
How did you learn about the position with Gateway?	Gateway/GCS Employee <input type="checkbox"/> Friend <input type="checkbox"/> Craigslist <input type="checkbox"/> Indeed.com <input type="checkbox"/> Facebook <input type="checkbox"/> ACSI.org <input type="checkbox"/> Other: _____		
EQUAL OPPORTUNITY			
Gateway Fellowship and Schools does not unlawfully discriminate on the basis of race, sex, color, national origin, marital status, veteran status, disability status, or any other basis prohibited by federal, state, or local law. As a religious organization and church, Gateway Fellowship is permitted to and reserves the right to prefer employees on the basis of religion, Title VII, Section 702, US Civil Rights Act of 1964, as amended; Revised Code of Washington 49.60.040.			
AGREEMENT			
I hereby authorize, without receiving prior notice of such disclosure, references, former employers and all other parties to release to Gateway Fellowship and Schools: (1) all personnel information pertaining to my previous employment; (2) all high school, college, and other education records; and (3) all information obtained through government, church, or other files which I may have referenced in my application. I waive the right to ever personally view any references given to Gateway Fellowship and Schools.			
I understand and agree that: (1) employment for all Gateway positions is subject to criminal background check clearance, and that certain positions also require credit history checks; (2) employment is subject to verification of legal status pursuant to the Immigration Reform and Control Act of 1986; (3) employment may be subject to satisfactory completion of a pre-employment post-offer physical examination; and (4) unless altered by a written contract signed by authorized personnel, any employment relationship with Gateway Fellowship and Schools is of an "at-will" nature. This means I may resign or Gateway may discharge me at any time with or without cause. I further understand that this "at-will" employment relationship may not be changed by any written document or by conduct unless such change is specifically set forth in writing and signed by authorized parties.			
I understand that any false statements or material omissions may result in the denial of, or dismissal from employment at Gateway Fellowship.			
			I agree <input type="checkbox"/> I do not agree <input type="checkbox"/>
APPLICANT'S SIGNATURE:			DATE:

CONTACT US

Please PRINT and submit your application to the following address.

Gateway Fellowship/Gateway Christian Schools
ATTN: Human Resources
18901 8th AVE NE, Poulsbo WA 98370
hr@gatewayfellowship.com

PERSONAL INFORMATION					
Name:			Email:		
Have you ever worked under a different name? Yes <input type="checkbox"/> No <input type="checkbox"/>			If so, what was the name(s)?		
Have you already signed a contract for the next year with any other institution? Yes <input type="checkbox"/> No <input type="checkbox"/>					
POSITION DESIRED					
Employment Status:	Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Desired number of hours per week:				
Location:	Bremerton Campus <input type="checkbox"/> Poulsbo Campus <input type="checkbox"/>				
Program:	Academic Childcare <input type="checkbox"/> Academic Preschool <input type="checkbox"/> Elementary <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/>				
Position:	<input type="checkbox"/> Secondary Teacher		Subjects(s):		
	<input type="checkbox"/> Elementary Teacher		Preferred Grades(s):		
	<input type="checkbox"/> Specialist Teacher		Subjects(s):		
	<input type="checkbox"/> Coach		Sports(s):		
	<input type="checkbox"/> Substitute Teacher				
	<input type="checkbox"/> Preschool Teacher				
<input type="checkbox"/> Other					
Are you able to perform the tasks listed on the job description with or without accommodations? Yes <input type="checkbox"/> No <input type="checkbox"/>					
PROFESSIONAL QUALIFICATIONS—PLEASE ATTACH COPIES OF ANY CERTIFICATES HELD					
Major(s) Studied:			Degree Date:		
Minor(s) Studied:			Degree Date:		
ACSI Teaching Certificate?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, what level?		Remains valid for how many years?	
State Teaching Certificate?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, what State?		Remains valid for how many years?	
What kind?	_____				
Endorsement(s) (list semester hours in endorsements areas):					
If you do not hold a certificate, what requirements do you lack?					
What computer programs and/or skills are you proficient in?					

PERSONAL QUALIFICATIONS

SEQUENTIALLY LIST YOUR TEACHING EXPERIENCE WITH MOST RECENT FIRST.

School Name	Grades or Subjects	Dates

REFERENCES — Give three references that are qualified to speak of your professional training and experience. List your current or most recent principal or supervisor first.

Name	Email	Contact Number
1.		
2.		
3.		

DECLARATION OF MORAL INTEGRITY

Gateway Christian Schools expects all of its employees, as well as its volunteers who have unsupervised access to children, to model the same Christian values and lifestyle that it seeks to inculcate in its students. As an applicant for a ministry position, as an employee, or as a volunteer at this school, I recognize, understand, and agree to live by the Christian moral standards of the school.

I declare that as a follower of Christ, I am not engaging in and commit to not engage in inappropriate sexual conduct. Inappropriate conduct includes, but is not limited to, such behaviors as the following: heterosexual activity outside of marriage (e.g. premarital sex, cohabitation, extramarital sex), homosexual activity, sexual harassment, use of (including the viewing of) pornographic material or websites, and sexual abuse or improprieties toward minors as defined by Scripture and federal or state law.

I declare that the above statement is factual and true. My signature below indicates that I meet moral integrity standards and Christian role model lifestyle requirements of this Christian school.

Applicant's Printed Name _____

Applicant's Signature_____ Date_____

Administrator's Signature_____ Date_____ (after discussion with applicant)

INTERVIEW PREPARATORY QUESTIONS

On separate paper, please answer the following questions concisely, using no less than two sentences or no more than two or three paragraphs per question.

PERSONAL BACKGROUND

1. Tell us about yourself. (Include information about high school, college, activities, honors, student teaching assignment, work experience, etc.)
2. What are your career goals (short and long-term)?

INSTRUCTION, CURRICULUM & ASSESSMENT

3. How do kids learn?
4. What three expectations do you have of your students?
5. Give several examples of how you have instructionally designed your lessons to meet the varying ability levels of your students (low, average, high).
6. Tell us more about your instructional style. How do you teach? What would we see in your classroom?
7. How do you incorporate technology into your instruction?
8. How do you incorporate thinking skills into your class?
9. What is the purpose of homework?
10. Describe a typical homework assignment.
11. What is the goal of your instruction?
12. How do you motivate the unmotivated?
13. What is unique about your approach to teaching?

CLASSROOM MANAGEMENT

14. How do you begin each class?
15. Tell us how you have handled a student that was repeatedly disruptive in the classroom.
16. How do you promote acceptance, tolerance, and diversity in your classroom?
17. How would you approach a parent who was upset or angry?
18. Describe the toughest students you have had to deal with, and how you resolved the situation.

PROFESSIONAL IDENTITY, CARE & DEVELOPMENT

19. What do you read to stay current in your field?
20. Think of your best teachers. What positive characteristics do you believe these teachers demonstrated? Which of these characteristics do you believe you have?
21. What do you feel is your greatest strength? Weakness?
22. Why do you feel you are the best candidate for the position?

GENERAL INFORMATION

23. Are you currently interviewing for other positions?
24. Do you have any questions for us?
25. Are there any final comments regarding your pursuit of this position that you would like to share with us.